

**Long Beach Civic Association
Community Building Rental Form
5845 Calvert Boulevard, St Leonard, Maryland 20685**

The Long Beach Community Building is available for renting by members of the Long Beach Community and the general public. In addition to the rental fee, a refundable \$50.00 (*separate check*) cleanup deposit is needed to rent the building. Rental fees are listed below:

	Daily Rental Fee	Cleanup Deposit	Total
Long Beach Resident and member of LBCA	\$50.00	\$50.00	\$100.00
Long Beach Resident	\$75.00	\$50.00	\$125.00
Non Long Beach Resident	\$100.00	\$50.00	\$150.00

Your party of up to 100 people can enjoy the upstairs of the center. Use of the tables, chairs, bathrooms, kitchen, front yard and parking area are included.

Rentals are secured through: Demetriss A. Atchison:301-202-5068
daatchison@gmail.com

Renter Name: _____

Long Beach Resident: _____ Member of LBCA: _____ (\$15 yearly)

Address: _____

Email: _____

Phone(s): _____

Date(s) of Rental: _____ Hours of Rental: _____ to _____

Rental fee and cleanup deposits must be received before rental is confirmed. Cancellation fee (of half the rental cost) will occur if not received within 72 hours of rental date. There is a \$25 charge for all returned checks. I agree with the terms of this agreement and the cleaning rules.

Renter Signature

Date

Please make both checks payable to LBCA and mail along with form to:

Demetriss Atchison
Attn:LBCA rental
1575 Laurel Rd
St. Leonard, MD 20685